





**BUSINESS NAME, PRODUCT/SERVICE, DATE STARTED, TAX ID (IF NOT SSN)**

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**ADDRESS OF BUSINESS, OWNERSHIP (TAXPAYER/SPOUSE)**

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**INCOME - LIST ALL OF YOUR REVENUE**

Desc:	\$
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Desc:	\$
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**EXPENSES - LIST ALL OF YOUR EXPENSES**

Advertising:	\$
Commissions:	\$
Contract Labor:	\$
Insurance:	\$
Interest:	\$
Legal/Prof Services:	\$
Office Expenses:	\$
Rent (building/office):	\$
Rent (equipment/other):	\$
Repairs/maintenance:	\$

Supplies	\$
Taxes/Licenses:	\$
Travel (out of town):	\$
Meals:	\$
Utilities (not home office):	\$
Employee wages:	\$
Phone/cell (not home land line):	\$
Other:	\$
Other:	\$
Other:	\$

**HOME OFFICE - IT MUST BE USED EXCLUSIVELY AND REGULARLY FOR THIS BUSINESS**

Date started using space:	
Total home square footage:	
Home office square footage:	
Home cost (do not include land):	\$
Home value as of above date:	\$

Home insurance:	\$
Home utilities (not TV):	\$
Home repairs:	\$
Other:	\$
Other:	\$

**VEHICLE USED IN BUSINESS - YOU MUST KEEP A LOG OF MILEAGE & BUSINESS PURPOSE**

Make and model of vehicle:	
Date purchased and cost:	
Total mileage for year:	
Total business mileage:	
Do you have a log?	

Gas & Oil:	\$
Vehicle registration/other:	\$
Vehicle insurance:	\$
Repairs/Other:	\$
Other:	\$

**USE THE FOLLOWING SPACE FOR ADDITIONAL BUSINESS INFORMATION (EQUIP PURCHASES/SALES, ETC.):**

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SUPPLEMENTAL INFORMATION - RENTAL ACTIVITY

ENTER THE FULL ADDRESS OF EACH PROPERTY YOU OWN - USE ADDITIONAL PAGES AS NECESSARY:

PROPERTY A ADDRESS:
PROPERTY B ADDRESS:
PROPERTY C ADDRESS:

	PROPERTY A	PROPERTY B	PROPERTY C
NUMBER OF RENTAL DAYS / PERSONAL DAYS ->	/	/	/
Date placed in service if this tax year:			
Cost of building (list land separately):			
Did you use this property personally?:			

**Income**

Gross Rents:			
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**Expenses**

Advertising:			
Auto mileage (see vehicle section below):			
Travel (not vehicle expenses):			
Cleaning and maintenance:			
Commissions:			
Insurance expense:			
Legal and professional fees:			
Management fees:			
Mortgage interest:			
Repairs:			
Supplies:			
Taxes:			
Utilities:			
Other:			

**VEHICLE INFORMATION - YOU MUST KEEP A LOG OF MILEAGE & BUSINESS PURPOSE TO BE DEDUCTIBLE:**

<b>DO YOU HAVE HAVE A MILEAGE LOG?</b>	Make and model of vehicle:		Gas & Oil:	
	Date purchased and cost:		Registration fees:	
	Total vehicle mileage:		Vehicle Insurance:	
	Total miles used for all properties:		Repairs/Other:	

**OTHER INFORMATION - USE THE FOLLOWING SPACE FOR ADDITIONAL RENTAL INFORMATION:**

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